



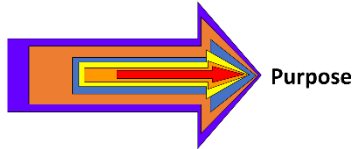
MONDAY MORNING WITH WINNING

Improving The Performance Of Your Business And The Quality Of Your Life

HUDDLES- THE FOUNDATION OF ALL COMMUNICATION

HUDDLES are built on your company's Northstar.. These include your Vision, Purpose, Values, Principles and Goals-VPVPG. Having these in place makes huddles many times more effective. You are encouraged to start your huddles this week. Building and strengthening your VPVPG can occur simultaneously.

THREE REASONS YOUR ORGANIZATION IS INEFFECTIVE AND INEFFICIENT



VPVPG Align the Business

Communication & Coordination GAPS



HUDDLES communicate, Connect, and Coordinate the Business

DEPARTMENTAL SILOS



Software can help but never resolves all three of these issues.

Your MEETINGS GUIDE should be the fewest people in the shortest meetings. Huddles are a strong start.

WHAT IS A HUDDLE?

- Everyone is in a daily huddle.
- No one in more than two huddles
- 5 to 15 minutes long. One minute per person
- Always start on time always end on time.
- Stand up or sit on a stool.
- Same place; same time every day
- Everyone in person or everyone on zoom; avoid hybrid

AVOID

- Detailed questioning
- Fixing or coaching
- Checking up on commitments
- Looking backwards
- Sharing calendar details
- Problem-solving

THE PURPOSE

- Communication, connection and Coordination
- Surface Problems
- Share information faster
- Identify opportunities earlier
- Bottlenecks removed as they arrive
- Trends are spotted earlier

THE AGENDA

- 1-What's up for you in the next 24 hours?
- 2-Your daily metrics? Your goals for the day?
- 3-Where are you stuck?
- 4- Arrange follow-up meetings as needed

STUCKS

- Must be honest
- Share constraints, concerns bottlenecks hurting your goals
- Uncover ANY elephants
- Share stucks even if you don't think anyone in the meeting can help you.
- More than two days without a stuck, there might be a deeper issue.
- Beware of "everything is fine" all the time

STUCKS UNRESOLVED AFTER 5 HUDDLES ARE PASSED ON TO A WEEKLY MEETING
These will be covered in a future *Monday Morning with Willing*